

CHAR VALLEY PARISH COUNCIL

Whitchurch Canoncorum, Stanton St Gabriel, Wootton Fitzpaine

www.charvalley.org

charvalley@dorset-aptc.gov.uk

Finance Committee Terms of Reference

Members

At least three Parish Councillors to be appointed annually and to include the Chairman of the Council.

Quorum

The quorum of the Committee shall be three Members.

Voting

Only the above may vote and participate at a meeting. In the case of an equal vote the Chairman may have the casting vote.

Interests

If a Member has a personal interest as defined by the Code of Conduct adopted by the Parish Council then he/she shall declare such an interest as soon as it becomes apparent, disclosing the nature and extent of the interest as required.

NB. If a Member has declared an interest and then considers the interest to be prejudicial, he/she must withdraw from the room during consideration of the agenda item to which the interest relates.

Minutes

All minutes shall be open for inspection by any Member of the Parish Council, if appropriate. All minutes will be sent to the Chair of Council.

Admission of the Public and Press

The Public and Press may be admitted to these meetings.

Responsibilities

The Committee is responsible for the finances of the council in accordance with the financial regulations.

Terms of Reference

The Committee shall review the Terms of Reference on an annual basis or when necessary and make appropriate recommendations to Full Council.

Meetings

Meetings to be held at least twice a year. The finance Committee Meetings will last for no longer than 2 hours with any unfinished business being carried forward to the next meeting of the Committee unless by resolution of Members present to continue discussing business.

Specific Delegated Powers

1. To review the budget and make recommendations to full council.